

ROBOTS ARE CHANGING THE WORLD

BE THE ONE WHO BUILDS THEM!

“DON’T FEAR THE FUTURE - BE A PART OF IT”



**DISCIPLINE, CONSISTENCY, AND BELIEF
— THE INGREDIENTS OF SUCCESS —**



IT DEVELOPMENT | IT TRAINING | DIGITAL MARKETING

GSTIN: 06AAKCD7674A1ZN

M. 99912-67776

THE RIGHT TIME IS NOW. MAKE THE *RIGHT DECISION*

- Digital Marketing
- Graphic Designing
- Video Editing
- Web Designing
- Office Automation
- Soft Skill & Personality Development

- Expert Digital Marketing Services
- Sleek Web Design
- Innovative App Development
- Strategic Business Consultancy



About Techbooz

Techbooz was created with one strong belief – technology should not be complicated or limited to a few. It should be simple, practical, and accessible to everyone. We saw that many students and young professionals learn about technology but struggle to use it in real life. This inspired us to build Techbooz – a platform that connects learning with real-world skills.

At Techbooz, we make modern tools like Artificial Intelligence, Digital Marketing, and Programming easy to understand and apply. Our courses are designed to teach through examples, hands-on practice, and real projects. We focus on helping every learner gain confidence, think creatively, and use technology to solve real problems.

To maintain the highest standards of quality and trust, Techbooz is an ISO 9001:2015 certified company. This certification reflects our commitment to deliver world-class education, consistent results, and a learning experience that meets global standards. At Techbooz, we continue to grow with one goal – to make every learner skilled, confident, and capable of shaping the future through technology.



OUR MISSION

Our mission is to make technology learning simple, useful, and accessible for everyone. We want learners to gain skills they can apply directly in studies, jobs, or small businesses.

We design our courses step by step so even beginners can understand and grow. Through practical learning, we aim to build confidence and help people move ahead in today's digital world.

OUR VISION

Our vision is to see every learner in India use technology confidently in their personal and professional life. We want to make digital learning reachable to people from all backgrounds, supporting the goal of Digital India – a nation where knowledge and technology are within everyone's reach.

We believe that when people gain real skills, they become independent and capable of creating better opportunities for themselves and their communities. At Techbooz, we work to make that change simple, practical, and achievable.

Advanced Excel

Learn Data Analysis & Reporting

About the Course

Learn Advanced Excel skills and become an expert in spreadsheets. Our course will teach you advanced formulas, data handling, macros, and more. It is perfect for professionals, students, and business owners who want to save time and work faster in Excel.

Course Overview

This Advanced Excel course is designed to help you go beyond the basics. You will learn powerful Excel tools and functions that are used in offices and companies every day. After this course, You will be able to manage large datasets, create reports, and automate tasks

Module 1 – Advanced Excel Functions

IF, Nested IF, AND, OR VLOOKUP, HLOOKUP, INDEX MATCH, XLOOKUP TEXT, DATE, TIME functions Dynamic functions: FILTER, SORT, UNIQUE

Module 2 – Data Validation

Drop-down lists Custom validation rules

Module 3 – Conditional Formatting

Highlight data with formulas Data bars, color scales

Module 4 – Excel Tables & Named Ranges

Convert data into tables Dynamic ranges

Module 5 – Data Cleaning & Handling

Remove duplicates Advanced sorting and filtering Flash Fill, Text to Columns

Module 6 – Charts & Graphs

Advanced charts Combo charts and dynamic charts

Module 7 – What-If Analysis

Goal Seek Data Tables Scenario Manager

Module 8 – Macros in Excel

Record macros Run macros for automation

Module 9 – Protecting Data

Lock sheets and workbooks

Practical Projects

Sales report dashboard Inventory tracker Leave management system



STUDENT Stories

“Motivation gets you started, but discipline keeps you going.”



Message From CEO

Sandeep Kaushik is an erstwhile Indian Air Force professional, educator, programmer, and entrepreneur dedicated to empowering learners through technology and digital education. Drawing from his Air Force background, he brings strong discipline, leadership, and vision to Techbooz.



He founded Techbooz to make modern technology, AI, and digital marketing easy to understand and practically useful for every learner.

Sandeep Kaushik

Founder & CEO, Techbooz

His mission is to help students and individuals gain real skills, build confidence, and create opportunities in the digital world.

Under his guidance, Techbooz continues to bridge learning with real-world application, inspiring India's youth to innovate, grow, and become future-ready.

“True leadership is not measured by the number of followers you have, but by the leaders you create”



**#310-R, Above Punjab & Sind Bank
Model Town, Karnal
M. 9991267776, 9535948579**