



ROBOTS ARE CHANGING THE WORLD

BE THE ONE WHO BUILDS THEM!

“DON'T FEAR THE FUTURE - BE A PART OF IT”



**DISCIPLINE, CONSISTENCY, AND BELIEF
— THE INGREDIENTS OF SUCCESS —**



DevTrg Technologies Pvt. Ltd.

TECHBOOZ

IT DEVELOPMENT | IT TRAINING | DIGITAL MARKETING

GSTIN: 06AAKCD7674A1ZN

M. 99912-67776

THE RIGHT TIME IS NOW. MAKE THE RIGHT DECISION

- Digital Marketing
- Graphic Designing
- Video Editing
- Web Designing
- Office Automation
- Soft Skill & Personality Development

- Expert Digital Marketing Services
- Sleek Web Design
- Innovative App Development
- Strategic Business Consultancy



About Techbooz

Techbooz was created with one strong belief – technology should not be complicated or limited to a few. It should be simple, practical, and accessible to everyone. We saw that many students and young professionals learn about technology but struggle to use it in real life. This inspired us to build Techbooz – a platform that connects learning with real-world skills.

At Techbooz, we make modern tools like Artificial Intelligence, Digital Marketing, and Programming easy to understand and apply. Our courses are designed to teach through examples, hands-on practice, and real projects. We focus on helping every learner gain confidence, think creatively, and use technology to solve real problems.

To maintain the highest standards of quality and trust, Techbooz is an ISO 9001:2015 certified company. This certification reflects our commitment to deliver world-class education, consistent results, and a learning experience that meets global standards. At Techbooz, we continue to grow with one goal – to make every learner skilled, confident, and capable of shaping the future through technology.



OUR MISSION

Our mission is to make technology learning simple, useful, and accessible for everyone. We want learners to gain skills they can apply directly in studies, jobs, or small businesses.

We design our courses step by step so even beginners can understand and grow. Through practical learning, we aim to build confidence and help people move ahead in today's digital world.

OUR VISION

Our vision is to see every learner in India use technology confidently in their personal and professional life. We want to make digital learning reachable to people from all backgrounds, supporting the goal of **Digital India** – a nation where knowledge and technology are within everyone's reach.

We believe that when people gain real skills, they become independent and capable of creating better opportunities for themselves and their communities. At Techbooz, we work to make that change simple, practical, and achievable.

Tech Foundations

Advanced Computer Skills for Career & Productivity

About the Course

Master Computers, Internet, MS Office & Python – All in One Course! Learn the digital skills you need for school projects and future careers.

Who Should Join?

- Beginners who want strong computer skills
- School students working on projects or learning coding basics.
- Anyone who wants to stay ahead in the digital world

Module 1 – Computer Fundamentals

How Computers Work
(Input → Process → Output → Storage)
Hardware & Software Components
Input, Output & Storage Devices.

Module 2 – Operating System & File Management

Windows Basics
File & Folder Management
Installing & Uninstalling Software

Module 3 – Internet & Online Safety

What is the Internet & How It Works
Browsers & Search Tricks
Cyber Safety & Cloud Storage

Module 4 – MS Word

Document Creation & Formatting
Inserting Tables, Pictures
Page Setup & Printing

Why Choose Tech Foundations?

- Covers Computer Basics to Python
- Learn MS Word, Excel, PowerPoint, Internet, and AI tools
- Includes Cyber Safety & Smart Internet Use
- Bonus: Introduction to Python Programming
- Get Certificate of Completion

Benefits

- Practical Learning – Every session includes hands-on practice
- AI Tools Integration – Learn modern digital tools
- Certificate Provided

Module 5 – MS Excel

Spreadsheets & Data Entry
Basic Formulas & Functions
Charts, Sorting & Filtering

Module 6 – MS PowerPoint

Creating Presentations Themes,
Animations & Transitions

Module 7 – Advanced Tools

Google Docs, Sheets, Slides
AI Tools (ChatGPT, Canva)
File Conversion Techniques

Module 8 – Introduction to Python

First Python Program
Variables, Loops & Conditions
Mini Project: Simple Calculator



STUDENT Stories

“Motivation gets
you started,
but discipline
keeps you
going.”



Message From CEO

Sandeep Kaushik is an erstwhile Indian Air Force professional, educator, programmer, and entrepreneur dedicated to empowering learners through technology and digital education. Drawing from his Air Force background, he brings strong discipline, leadership, and vision to Techbooz.



Sandeep Kaushik

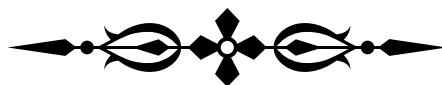
Founder & CEO, Techbooz

He founded Techbooz to make modern technology, AI, and digital marketing easy to understand and practically useful for every learner.

His mission is to help students and individuals gain real skills, build confidence, and create opportunities in the digital world.

Under his guidance, Techbooz continues to bridge learning with real-world application, inspiring India's youth to innovate, grow, and become future-ready.

“True leadership is not measured by the number of followers you have, but by the leaders you create”



**#310-R, Above Punjab & Sind Bank
Model Town, Karnal
M. 9991267776, 9535948579**